

INDIVIDUAL ROOM RESERVATION

The Westin Leipzig, Gerberstraße 15, 04105 Leipzig
Tel.: +49 341 988 1078 | Fax: +49 341 988 1840 | Email: reservations@westin-leipzig.com

Booking reference: **GSE / IMS Information Day 16.05.2017 – 18.05.2017**

Please send us back the filled and signed form by **04.04.2017**.

Surname		Name	
Address, zip code, city, country			
Arrival date	Departure date	Estimated time of arrival	
Phone:		Fax/Email (Booking Confirmation):	
Number and category of the room:			
Quantity	Category		

sepcial request:

Single room for 1 person EUR 100,00	
Double room for 2 person EUR 120,00	

The room rates are per room and night inclusive of service charge and value added tax.
Our extensive breakfast buffet is included and will be shown at € 4.80
Access to our gym area is free. All guests with rooms get access to our free WIFI (up to 512 kbit/s, one device).

A free cancellation for the individual reservations of your guests is possible until 14 days prior to arrival. In case of later cancelation or a no-show we charge 90% of the contracted room rate for the period of the reservation. The costs of accommodation, breakfast, any extras (garage parking, minibar, telephone, etc.) shall be paid individually by the guests on checkout.

Signature of the guest / company stamp: _____

RESERVATION CONFIRMATION OF HOTEL
RESERVATION NUMBER: